

# Events Working Group

## Minutes | 11:00, 28<sup>th</sup> January 2020

Attendees: Tarryn Ching (TC - Chair), Nicky Iyer (NI), Lucy Paterson (LP), Bhumika Patel (BP)

Apologies: Valerie Parke (VP), Lucia Cerundolo (LC), Emma-Jayne Muir (EM), Jon Milton (JM), Martyna Borak, (MB), Ross McDonald (RM), Miriam O’Hanlon (MH), Emma Murphy (EmM), Rajeev Kumar (RK)

Location: 2<sup>nd</sup> Floor Meeting Room, ORCRB, Old Road Campus

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| <b>Agenda Item 1</b> | <b>Welcome and apologies</b>  |
|                      | As above.   |
| <b>Agenda Item 2</b> | <b>Minute taking</b>  |
|                      | LP to take minutes.   |
| <b>Agenda Item 3</b> | <b>Previous meeting minutes</b>   |
|                      | Minutes agreed. All actions from previous meeting complete.   |
| <b>Agenda Item 4</b> | <b>Budget</b>   |
|                      | There is approx. £2,300 remaining in the budget for events up to the end of July 2020. Last summer the Cherwell Boathouse cost approx. £2,500. If we repeated this, we wouldn’t get any other events. Agreed against.   |
| <b>Agenda Item 5</b> | <b>Events/activities</b>  |
| a.                   | <p><b>Spring – March/April</b></p> <p>A bluebell walk in Wytham Woods was suggested during the last meeting. We expanded upon this and agreed a walk during May, followed by a BBQ at the White Hart Pub. (Last year, an afternoon tea and fizz was provided at a cost of approx. £540.) Rather than organizing coach transport, it was agreed that mini buses would be arranged from the Churchill, NOC and JR sites.</p> <p><b>Actions as below:</b></p> <ul style="list-style-type: none"> <li>- TC to contact White Hart pub to request quote for BBQ</li> <li>- TC to contact Nigel at Wytham woods</li> </ul> |

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| b.                   | <p><b>Summer – June</b></p> <p>NI suggested a meet up at the Butchers Arms, as done previously.</p> <p>It was agreed that a bring your own games/picnic lunch would be arranged for one Friday in June in the field in front of the JR/Osler House. This would require minimal planning and would be easy to rearrange if it's rained off!</p>   |
| c.                   | <p><b>Autumn – October/November</b></p> <p>Another quiz night will be held following the success of the 2019 Halloween Quiz. However, it was agreed that this year, ORCRB staff would not be invited. NDS staff are welcome to bring friends, family and partners.</p>   |
| d.                   | <p><b>Winter – December</b></p> <p>For the NDS Christmas Meal, a dinner has been booked at Balliol College for Friday 11<sup>th</sup> December 2020. More information to follow.</p>   |
| e.                   | <p><b>February – Away Day</b></p> <p>This has been arranged for Thursday 6<sup>th</sup> February 2020. Volunteers are required to help with set up and support on the day. Please contact TC or NI for more information.</p>   |
| f.                   | <p><b>Wellbeing Activities</b></p> <p>It was agreed we should hold regular activities for staff. Suggestions included:</p> <ul style="list-style-type: none"> <li>- Book club</li> <li>- Craft club</li> <li>- Running club</li> <li>- Yoga sessions – open sessions at JR to whole department</li> <li>- Walking club</li> </ul> <p>BP said that OUH have a walking club which is popular. Suggested locations for walks included Shotover, Lye Valley, South Park and the nature reserve near the Churchill. It was suggested these be set up to start on Unversity Mental Health Day on the 5<sup>th</sup> March 2020.</p> <p>LP suggested taking part in the Council run rounders league in the summer. There are two leagues (Tuesdays and Thursdays) and teams must be between 6-10 players. We may be able to get multiple teams if popular.</p> <p><b>Actions as below:</b></p> <ul style="list-style-type: none"> <li>- LP to find out more about Council run Rounders League</li> <li>- NI to ask about Wellbeing Activity suggestions at Athena Swan Meeting</li> <li>- TC to ask Louise King if NDS staff outside the JR can attend her yoga sessions</li> </ul> |
| <b>Agenda Item 6</b> | <b>AOB</b>   |
|                      | None discussed.  |
| <b>Agenda Item 7</b> | <b>Date of next meeting</b>  |
|                      | TBC  |