

OUTREACH WORKING GROUP

Minutes | 2pm Thursday 17 January 2019

Attendees: Louise King (LK, co-chair), Emma Morris (EM), Jo Cook (JC), Stephen Jones (SJ), Aimi Hewitt (AH), Miriam O'Hanlon (MO), Emma Murphy (EAM)

Location: G80, Botnar Research Centre

Agenda Item 1	Welcome and apologies
	LK welcomed the working group and introductions were made. MO and EAM are new members. Jane Niederer, Lucy Davies (a new member) and Joanne Kitchin sent their apologies.
Agenda Item 2	Previous meeting minutes
	The previous meeting minutes were approved. LK has been in contact with Cheltenham Science Festival and is in discussion with the other MSD departments who are also interested in attending. The plan is to share a stall in the 'Discover Zone' for the six days in which each department would take it over for a day, or maybe two. LK is waiting to hear further if there are enough departments interested for this to go ahead. It was suggested that LK contact Cushla Cooper to find out if SITU are involved in the Big Bang Fair this year. EM has received some 3D printed model options and prices from 3D LifePrints in the Botnar (see Agenda Item 4).
Agenda Item 3	
British Science Week event at Freeland Primary School	We discussed what activities we could run at the Freeland Primary School event for British Science Week on Friday 15 March 2019. They included: banana suturing (wearing surgical masks, hats and gloves, out of date needles and jar to dispose of needles), Paul the Torso, Operation game (wearing scrubs), heart health, dig for pieces of bone in a sandpit, looking at blood under microscope, QUOD perfusion machine, tissue biopsy with an apple (using a biopsy gun and needles), learn about the human body with a Virtuali-Tee T-shirt (with the skeleton and an iPad), and hand washing in surgery. The age range is from 4 to 11 years old. We would prefer to run activities for the older children, as we would need different activities for the younger children. The school has provided the timings for the day. There are five sessions. LK to find out which age groups will be allocated to what sessions.
Agenda Item 4	
Outreach equipment	The department has been awarded some BRC funding for training and education, which covers outreach. This means that we have extra money we can use for outreach resources and events. The funds need to be spent by the end of March 2019. We looked at and decided upon which 3D printed models we would like to purchase with these funds. LK had asked Peter Moles to quote for a laptop

and iPad, and it was decided we would like two iPads. AH had found two items – a Children’s Virtual-tee T-shirt and a human body game cube and both of these will be purchased too. AH will continue to look for a decent surgery game app. As well as new branded t-shirts, we thought branded hoodies would also be a good idea. SJ suggested there could be affiliate members of the Outreach Working Group, which means they do not attend meetings, however we would send mailshots about outreach opportunities to this wider group. We can discuss further at a future meeting.

Agenda Item 7	Actions for Outreach Working Group	Decision / Outcome
	<ol style="list-style-type: none"> 1. LK to book our place at the Freeland Primary School event for British Science Week 2. LK to contact Big Bang Fair and Cheltenham Science Festival about possibility of running an activity 3. EM to enquire about 3D printed models 4. LK to contact Cushla Cooper to find out if SiTU are going to the Big Bang Fair this year (NEW) 5. Send more activity ideas to LK – ALL (NEW) 	<ol style="list-style-type: none"> 1. This has been booked – see Agenda Item 3 2. An expression of interest has been made to both festivals – see Agenda Item 2 3. The enquiry had been made – see Agenda Item 4
	<ol style="list-style-type: none"> 1. JC to ask James FitzGerald about using his models at outreach events 2. JN to ask David Cranston if he would be happy to represent NDS at the Hay Festival 3. JK to contact OxSTaR about being involved in the NDS Work Experience Programme 	

Agenda Item 8	Actions for other committees or Management Board	Decision / Outcome
	No action points.	

Agenda Item 9	AOB	
	MO asked for further details about the NDS Work Experience Programme. LK and EM provided information about the timetable and the application process etc.	

Agenda Item 10	Date of next meeting	
	Arrange for end of February/beginning of March (before Freeland Primary School event)	