

OUTREACH WORKING GROUP

Minutes | 2pm Thursday 23 May 2019

Attendees: Louise King (LK, co-chair), Jane Niederer (JN, co-chair), Jo Cook (JC), Stephen Jones (SJ), Aimi Hewitt (AH), Shelagh Lovell (SL)

Location: G80, Botnar Research Centre

Agenda Item 1	Welcome and apologies	
	LK informed the working group that Emma Morris has stepped down. Miriam O’Hanlon and Emma Murphy sent their apologies. Shelagh Lovell is a new member.	
Agenda Item 2	Previous meeting minutes	
	The previous meeting minutes were approved. The 3D printed models, iPads, augmented reality t-shirts, branded giveaways (bookmarks and wrist bands), human body cube and game of Operation have been purchased using the BRC funding.	
Agenda Item 3		
British Science Week event at Freeland Primary School	LK, JN, JC and AH attended the Freeland Primary School event for British Science Week on Friday 15 March 2019. All agreed that the outreach session was a success. The activities were: banana suturing, Paul the Torso, 3D printed models, augmented reality T-shirts (with iPads) and a body parts quiz. The school received many positive comments from the children, staff and parents.	
Agenda Item 4		
Cheltenham Science Festival	We have a stall in the ‘Discover Zone’ at Cheltenham Science Festival on Wednesday 5 June 2019. The activities will be the same as those at Freeland Primary School. In addition, Alastair Lamb will attend with a surgical robotic training system. It was decided that we would need to find two more volunteers. LK suggested ideas for evaluation on the day and it was decided we should ask the younger children (5-7 years) to vote using three different colour milk bottle tops (green = smiley face, blue = unsure face, red = unhappy face) and ask the older children to write a comment and pin to the comments board.	
Agenda Item 7	Actions for Outreach Working Group	Decision / Outcome
	1. LK and JN to find two more volunteers for Cheltenham Science Festival	1.

	1. JC to ask James FitzGerald about using his models at outreach events	

Agenda Item 8	Actions for other committees or Management Board	Decision / Outcome
	No action points.	

Agenda Item 9	AOB
	LK updated the working group about the NDS Work Experience Programme in July. A professional photographer will take photos of the students on Wednesday 10 July. LK also informed the group that a joint expression of interest form with NDORMS has been submitted to IF Oxford for the weekend of 19/20 October.

Agenda Item 10	Date of next meeting
	Arrange for September (before IF Oxford)