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SAT Working Group

Minutes | 10am, Monday 1st April 2019

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Present: Claire Edwards (CE), Emma Morris (EM), Jane Niederer (JN), John Gilbert (JG), Ian Mills (IM), Jessica Whitburn (JW), , (GH), Louise King (LK), Katherine Corr, James Fitzgerald,

Apologies: Steffi Le Conte (SLCK), Rutger Ploeg, Tim Boland, Nicky Iyer (NI) Freddie Hamdy Regent Lee, Gemma Horbatowski, Lauren Morgan, Jo Snoeck, Adam Lambert,

Location: First Floor Meeting Room, ORCRB

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| **Agenda Item 1** | **Welcome and Apologies** |
|  | Claire welcomed everyone to the meeting. |

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| **Agenda Item 2** | **Minutes of last meeting** |
|  | The minutes of the last meeting were finalised |

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| **Agenda Item 3** | **Survey Results** |
|  | Results from staff survey were discussed |
| a) | Representation of women in NDS (Ref. 4)   * Discussed updating photos on wall in level 6   Action: CE to take to exec board |
| b) | Mentoring   * Option to combine mentoring with Oncology   Action: to explore logistics of combining with Oncology |
| c) | PDRs   * Discussed whether we could get more information from these, and determine whether those that want more training have had PDRs |
| d) | Bullying & Harrassment   * This is still reported in the survey. Discussions were held regarding holding a bystander training workshop, developing code of conduct, more training for difficultu conversations * Several funding bodies now have funding restrictions if b&h complaints are upheld   Action: CE to discuss training options with exec board |

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| **Agenda Item 5** | **AOB** |
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| **Agenda Item 10** | **Date of next meeting** |
|  | June 2019 |